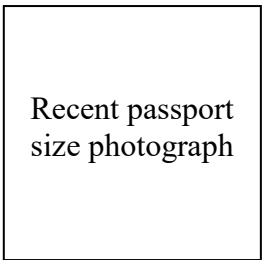


**Application for the Post of Faculty Member (Non-Life), National Insurance Academy, Pune on contract**

- 1) Name:.....  
 [Insert full name in Block letters]
- 2) Date of Birth (attach Age proof): .....
- 3) Age as on **01.12.2021**: .....
- 4) Gender: .....
- 5) Nationality: .....
- 6) Mailing Address: .....
- .....
- .....
- .....
- 7) Permanent Address: .....
- .....
- .....
- .....



Telephone No.: ..... Office: ..... Residence: .....

Mobile No.: .....

- 8) E-mail ID: .....
- 9) Aadhar Card Number [Attach Self-attested copy]: .....
- 10) PAN Number [Attach Self-attested copy]: .....
- 11) Category (SC/ST/OBC/DAP/Other) .....

12) Qualification [Attach Self-attested copies of the Mark sheets/certificates]

[Give full details viz. Examinations passed, University, College, Board, year of passing and percentage of marks]:

**Academic:**

<b>Examinations Passed</b>	<b>University/ College/ Board</b>	<b>Subjects Taken</b>	<b>Year of Passing</b>	<b>Percentage of Marks Secured</b>

**Technical:**

<b>Examinations Passed</b>	<b>Institution</b>	<b>FIII / AIII or equivalent</b>	<b>Year of Passing</b>	<b>Percentage of Marks Secured</b>

- 13) Membership of Professional Associations/Institutes: .....
- 14) Trainings attended in other external institutions: .....
- 15) Name of organization/Institute currently working in: .....
- 16) Current Position in the organization/Institute: .....
- 17) a) Experience [Total Experience since joining the company ]:

[Give Employment Record starting with present position, list in reverse order positions held in the format given herein below for the last 25 years]

From [Year] To [Year]	Employer [Name and address]	Position held	Nature of the work	Last salary drawn and scale of salary/salary band

- b) Any special assignment /Project handled. If so, please give details:  
 .....  
 .....  
 .....  
 .....  
 .....  
 .....

18) Work Undertaken that Best Illustrates Capability to handle the responsibility to be undertaken in the post applied:

Name of Assignment/job or project:	Year: Location	Employer	Main project features:	Positions held:	Activities performed

19) a) Whether any penalty has been ever imposed on you in a Departmental Enquiry Proceedings? If yes, please mention the penalty and year of imposition.  
 .....

b) Is there any pending departmental enquiry against you? If so, please give details.  
 .....

20) Have you ever been convicted by the court of Law: If yes please give full details in separate sheet  
 .....

21) Are there any legal cases pending against you in your individual capacity or as employee/officer of the company. If yes please give full details in separate sheet  
 .....

22) Any other Information you want to share:  
 .....

23) **Certification:**

I ..... [insert full name], certify that, this CV correctly describes me, my qualifications and my experience. I understand that this CV is one of the basis of evaluation of me for the selection for the post of Faculty Member on contract basis at National Insurance Academy.

I further certify that no disciplinary/vigilance proceedings are either pending or contemplated against me. There have never been any major/minor penalty awarded against me.

**Signature of Candidate:** .....

**Name in Full:** .....

**Date:** .....

**Place:** .....

**(If space is insufficient under any of the items above, a separate sheet may be used)**



25, Baner Road, Balewadi,

NIA (P.O), Pune – 411 045

Website: [www.niapune.org.in](http://www.niapune.org.in)

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Ref.: Advt.Rect./FM-NL/2021/002/P

Date: 30/10/2021

**ADVERTISEMENT FOR THE POST OF FACULTY MEMBERS (NON-LIFE)  
ON CONTRACT BASIS**

National Insurance Academy (NIA), Pune invites applications from eligible candidates for the post of **Faculty Members (Non-Life)** on contract basis. For further details about this position and requirements, please visit NIA's website [www.niapune.org.in](http://www.niapune.org.in).

**Closing date of receipt of online and by post applications in NIA, Pune: 26<sup>th</sup> November 2021.**

***Applications received after this date will not be entertained.***

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**ADVERTISEMENT FOR THE POST OF FACULTY MEMBERS (NON-LIFE)  
ON CONTRACT BASIS**

Applications are invited from the eligible Retired Officers and Officers who retire on or before **30<sup>th</sup> April 2022** from the Non-Life Insurance Industry (public/private) for considering selection to the following position on contract basis :-

SR. NO.	POSITION & PLACE	RETIRED CADRE	ELIGIBILITY CONDITIONS
1	Faculty Member on contract, National Insurance Academy, Pune.	Chief Manager, DGM & GM from GIPSA Companies, AICIL and AGM, DGM & GM from GIC Re and similar positions in private insurance companies	<p><b>(a) Qualifications:</b></p> <ul style="list-style-type: none"> <li>• Graduate / post graduate in any general stream, Management, Engineering, Law, Agriculture, Horticulture.</li> <li>• Associate / Fellowship of Insurance Institute of India or equivalent.</li> </ul> <p><b>(b) Age:</b> Less than 62 years of age as on <b>1<sup>st</sup> December 2021</b>.</p> <p><b>(c) Professional/Work Experience:</b> Minimum 25 years working experience in GIPSA Companies, AICIL, GIC Re or private insurance companies and must have worked in operational area &amp; /or technical area and retired from Scale V, VI or VII cadres or similar positions in private insurance companies.</p> <p><b>(d) Interest/Attributes:</b></p> <ul style="list-style-type: none"> <li>• Interest and demonstrated evidence in training/teaching/research/ and project works.</li> <li>• candidates must have a flair for Academic work</li> </ul> <p><b>(e) Salary:</b> A consolidated salary of Rs.1,25,000/- plus Rs.25,000/- towards house rent. Accommodation may be provided at NIA Campus subject to availability and policy provisions; in such case Rs.25,000/- towards house rent will not be paid.</p> <p><b>(f)</b> The position will report to Chair Professor (General Insurance)</p>

**Terms of Contract:**

One year from the date of joining. Renewable at the discretion of NIA subject to a maximum term of 3 years and the age not exceeding 65 years, whichever is earlier.

**Application Process:**

- The application has to be submitted in the **format** given in *Annexure* along with self-attested copies of relevant documents, wherever necessary.
- Application, with all necessary documents, addressed to “The Director, NIA”, should be sent by e-mail to [faculty.gen@niapune.org.in](mailto:faculty.gen@niapune.org.in) before **6.00 p.m. on 26<sup>th</sup> November 2021** and by post to:

**Mrs. Anita Date**  
**Executive Secretary to Director &**  
**Incharge Establishment**  
**National Insurance Academy**  
**25, Balewadi, Baner Road, NIA P.O.**  
**Pune – 411045**

- The applicant should mention “**Application for Faculty**” in the subject head of email and on top of the envelope. Please note that application sent to any email id other than [faculty.gen@niapune.org.in](mailto:faculty.gen@niapune.org.in) will not be considered.

**Selection Process:**

- Only the shortlisted candidates will be called for interview. No further correspondence will be entertained in this regard.
- The selection will be strictly on the basis of merit and suitability for the post.
- The Screening Committee constituted for the purpose shall assess all applications, which meet the eligibility criteria and select after interviewing the shortlisted candidates.