



आपत्काले रक्षिष्यामि

GIC Re

## भारतीय साधारण बीमा निगम

General Insurance Corporation of India  
Suraksha, 170, J. Tata Road,  
Churchgate, Mumbai – 400020

### TENDER

**For "Annual Maintenance Contract" for Pest Control Service Work at Employee/Officer Quarters, Office Premises - GIC "Suraksha" Building, GIC Oriental House (Churchgate, Mumbai-400020), Ador House and Storage premises at Mumbai.**

#### Who Can Apply

**Manufacturers OR Authorised Distributors /Dealers / Stockists/ Wholesalers / Pest Control Service Providers**

Date of Issue : From 10<sup>th</sup> November, 2017 on Corporation's

website [www.gicofindia.com](http://www.gicofindia.com)

Date of Pre- Bid meeting : 17<sup>th</sup> November, 2017 at 03.30 P.M

Last Date of Submission : Up to 01.00 P.M. on 8<sup>th</sup> December, 2017

Date of Opening : 03.30 P.M. on 8<sup>th</sup> December, 2017  
(Technical Bid only)

Date of Financial Bid Opening : 03:30 P.M. on 13<sup>th</sup> December, 2017



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**NOTICE INVITING TENDER**  
**Tender No. 2017-18/15**

General Insurance Corporation of India, Mumbai (hereinafter referred to as "The Corporation") invites tenders for "Annual Maintenance Contract" for Pest Control Service Work at Employee/Officer Quarters, Office Premises - GIC "Suraksha" Building and GIC Oriental House (Churchgate, Mumbai-400020) Ador House and storage premises at Mumbai. **Only Manufacturers OR Authorised Distributors /Dealers /Stockists /Wholesalers / Pest Control Service providers can apply.**

Tender Notification No	<b>2017-18/15</b>
Cost of Tender Document	₹ 1000/- (non-refundable) in the form of Demand Draft (DD) drawn in favour of "General Insurance Corporation of India", payable at Mumbai. To be paid at the time of submitting the tender in a separate cover super scribed "Cost of document for AMC for Pest control Service Tender - 2018".
Earnest Money Deposit	₹ 1,00,000/- (refundable to unsuccessful bidders) in the form of Demand Draft drawn in favour of "General Insurance Corporation of India" payable at Mumbai. To be paid at the time of submitting the tender in a separate cover super scribed "EMD for AMC for Pest Control Service Tender 2018".
Date, Time and place of sale of Tender Document	<b><u>Time</u></b> – 11.00 a.m. to 03.00 pm <b><u>Date</u></b> – 10 <sup>th</sup> November 2017 to 12 <sup>th</sup> December, 2017 <b><u>Place</u></b> – 2nd Floor, OSD, GIC, Suraksha, 170, J. Tata Road, Churchgate, Mumbai – 400020 <b>** Please see note below</b>

Pre-Bid meeting with Tenderers	<p><b><u>Time</u></b> – 03.30 p.m.</p> <p><b><u>Date</u></b> – <b>17<sup>th</sup> November 2017</b></p> <p><b><u>Place</u></b> – GIC, Suraksha, 170 J. Tata Road, Churchgate, Mumbai - 400020</p>
Last date, time and place for receipt of Tender Documents	<p><b><u>Time</u></b> – 01.00 p.m.</p> <p><b><u>Date</u></b> – <b>08<sup>th</sup> December 2017</b></p> <p><b><u>Place</u></b> – 2nd Floor, OSD GIC, Suraksha, 170, J Tata Road, Churchgate, Mumbai – 400020</p> <p><b>** Please see note below</b></p>
Tender Opening time, date and place (Technical Bid Only)	<p><b><u>Time</u></b> – 03.30 p.m. onwards</p> <p><b><u>Date</u></b> – <b>08<sup>th</sup> December 2017</b></p> <p><b><u>Place</u></b> – GIC, Suraksha, 170 J Tata Road, Churchgate, Mumbai - 400020</p>
Financial Bid Opening time, date and place	<p><b><u>Time</u></b> – 03.30 p.m. onwards</p> <p><b><u>Date</u></b> – <b>13<sup>th</sup> December 2017</b></p> <p><b><u>Place</u></b> – GIC, Suraksha, 170 J Tata Road, Churchgate, Mumbai - 400020</p>

***\*\*Tender document may also be downloaded from the Corporation's website from the following link [www.gicofindia.com](http://www.gicofindia.com).*** The bidder may purchase the tender form, before the last date, from 2nd Floor, OSD, GIC, "Suraksha", 170, J. Tata Road, Churchgate, Mumbai –400 020 by submitting a DD of ₹ 1,000/- towards cost of tender document in the name of "General Insurance Corporation of India". Alternatively, the bidder may download the tender form from the Corporation's website. The downloaded tender form must be accompanied by a DD of ₹ 1,000/- at the time of submission in the name of "General Insurance Corporation of India". All tender forms must be complete in all respects and dropped before the last date and time, mentioned as above, in the Tender Box placed at the above-mentioned address along with the other tender documents and an additional DD of ₹ 1,00,000/- drawn in favour of "General Insurance Corporation of India" payable at Mumbai, towards the Earnest Money Deposit (EMD).

The tenders received after the last date and time of submission shall be rejected.

The Corporation reserves the right to accept or reject any or all of the tenders without assigning any reasons whatsoever thereof. Canvassing in any form will be considered as disqualification from award of contract.

**Assistant General Manager (OSD)**  
**General Insurance Corporation of India**

**Annexure I**

**SPECIFICATION OF WORK, TERMS AND CONDITIONS**

**1) Period of contract:**

Initially for One year (twelve months) from the date of award. May be extended for a further period of maximum two years renewed yearly based on performance on mutually agreed terms & conditions.

**2) Scope of work:**

a) General Disinfection for eradication of mosquitoes, flying insects such as and including flies, cockroaches, red and black ants, spiders, mites, silverfish, rodents such as rats etc. or any other plant or animal life not useful to human beings as per the Central Insecticides Rules 1971 in the residential, office & storage premises.

b) Frequency of the service should be as under:

<b>Particulars</b>	<b>Residential Premises (treatments per year)*</b>	<b>Office Premises (Suraksha Ador House and Oriental House) (treatments per year)*</b>	<b>Storage Premises (treatments per year)*</b>	<b>Canteen Premises (within Suraksha) (treatments per year)*</b>	<b>Frequency of Inspection by Tenderer</b>
General Disinfections (as per point 1(a) above)	4	4 each	4	12	Once between two consecutive treatments and fortnightly for rodent traps
Termite (white ant) treatment (to be done separately)	2	2 each	2	2	Once between two consecutive treatments
Bedbug treatment (to be done separately)	As per requirement	As per requirement	As per requirement	As per requirement	As per requirement

**\* Tenderer shall undertake the treatment as necessitated by the corporation apart from the number of treatments mentioned above.**

c) Office premises shall be treated inside along with a placement of gum board. Gum boards shall be kept inside to avoid misuse and spillage of the product. For rodent control, metal traps (with the placement of bait) should be placed both within the quarters and in the compound premises (wherever permitted by the society). The metal traps, wherever placed, should be checked on a fortnightly basis.

d) General disinfections should also be carried out for the common portion of the building premises including drains, floor lobbies and steps of the building.

e) Termite (white ant) treatment as per point 2(b) above: drilling holes in the walls and floor junctions of the entire occupied premises/flat followed by inspection once between two consecutive treatments and any additional treatment as may be necessary.

f) The control measure must be effective against pests like mosquitoes, flying insects such as and including flies, cockroaches, red and black ants, spiders, mites, silverfish, rodents such as rats etc. or any other plant or animal life not useful to human beings as per the Central Insecticides Rules 1971. The chemical used must have residual action to take care of any recurrence of infestation. While spraying, special attention must be given to hiding places such as undersides of the furniture, behind doors, windows etc.

### 3) **Disinfection Material:**

Fipronil Tech 0.055% gel i.e. Bayer Max Force or equivalent/ better chemicals, and not more poisonous, to be used for the control of cockroaches. Chemicals other than gel to be used in case of pest other than those mentioned in point 2(a) above and they should be odourless. Chemicals as above should be approved by Central Insecticides Board (CIB) for the house hold pests. Kerosene based chemicals to be avoided as they emit a pungent odour which lasts for a long period of time. Please note that liquid base chemicals should be used the least unless there is a problem of crawling pests outside of the scope as per point 2(a) above. Gel as above to be used maximum for the control of cockroaches.

Deltamethrin 2.5% SC i.e. Bayer Premise or Equivalent / better chemical to be used in case of pests not covered under the scope as above. The chemical/pesticide used shall be of reputed manufacturer and approved by the Central Insecticide Board for its effectiveness and safety to human beings in a closed air-conditioned environment.

### 4) **Work Order:**

A separate Work Order will be issued by GIC for covering the execution of the work. Tenderer should not sublet / Outsource the work to a third party.

**5) Payment Terms:**

GIC shall consider the payment on lump sum basis for the different services rendered based on the periodicity prescribed. Payment shall be released against the invoices duly checked by our officials within 30 (Thirty) days of submission of the documents.

**6) Security Deposit:**

Successful Tenderer's EMD of ₹ 1,00,000/- (Rupees One Lakh Only) will be converted into security deposit. Security deposit shall not carry any interest. Security deposit in normal case will be refunded after three months of expiry of successful contract.

**7) Indemnity:**

The tenderer shall indemnify GIC for all the losses/damages occurring during execution of various pest control services.

**8) Approved Chemicals Certificate: -**

Tenderer should submit approval certificates issued by Central Insecticides Board for the chemicals being used after awarding the contract.

**9) Statutory Levies:**

The Tenderer will pay all statutory liabilities of the workers and employees engaged by him and ensure that they are paid minimum wages as notified by State Government from time to time and all other statutory liabilities shall be complied with by the Tenderer. Tenderer should provide CAR & PA Policy to its employees & workers.

**10) Warranty Required:**

For office premises we desire gel based technology for the control of cockroaches. Any interim complaint of non-effectiveness of recent treatment done should be attended to free of cost. A treatment report should be submitted on quarterly basis detailing any preventive/corrective measures to be under taken.

**11) Timing for the work:**

Treatment can be carried out with an advance prior intimation of 7 days and a telephonic confirmation at least 24 hours before commencing the job. Doors locked/flat's owner not available will be treated as work not done. Assistance in shifting the furniture and other items, cleaning windows/glass panel etc. shall be provided by the Tenderer.



**12) Quantum of work:**

Quantum of area (in sq. ft.) serviced and pests for which treatment is done should be detailed for all residential, office, canteen and storage premises, while submitting the bill for payment.

**13) KYC of the Workers/Employees:**

The successful Bidder should submit all KYC details of the supervisors/workers/employees who will be working on the corporations premises (office, residential & storage).

**Signature of the Tenderer**

\_\_\_\_\_

**Name**

\_\_\_\_\_

**Designation**

\_\_\_\_\_

**Date**

\_\_\_\_\_

**Seal**

\_\_\_\_\_

**Annexure II**

<b>LOCATION (S) of the Premises/Flats/Storage Godowns</b>	<b>Total No. of Premises/Flats/Storage premises</b>	<b>BUILT-UP AREA (SFT.) Approx.</b>
New Marine Lines, Churchgate, Cuffe Parade, Grant Road, Cotton Green, Mumbai Central, Dadar, Wadala, Chembur, Bandra, Khar, Mahim, Santacruz, Andheri, Jogeshwari, Oshiwara, Malad, Borivali, Thane.	<b>174</b>	2,10,000.00

Note: The detailed list of Premises/Flats/Storage Godowns will be provided to the successful bidder.

**INSTRUCTIONS TO BIDDERS**

General Insurance Corporation of India, Mumbai (hereinafter referred to as "The Corporation"), invites sealed tenders from experienced Pest

Control Service Providers for "Annual Maintenance Contract" for Pest Control Service Work at Employee/Officer Quarters, Office Premises - GIC, "Suraksha" Building, GIC Oriental House (Churchgate, Mumbai-20), Ador House and storage premises for a period of one year from the date of awarding contract.

I. Tender should be dropped (which shall be the only mode of submitting the Tender) in the Tender Box being addressed:

**"Assistant General Manager, Office Services Department" and dropped in the Tender Box kept with office at 2nd Floor, Office Services Department, GIC of India, 'Suraksha', 170, J. Tata Road, Churchgate, Mumbai - 400020".** No other mode of submitting tender (dropping or hand delivering at reception) shall be allowed.

II. The last date and time for receipt of tender is 08<sup>th</sup> December 2017 up to 01.00 p.m. The tender (Technical Bid) will be opened on the same day at 3.30 pm, in GIC Mumbai, in the presence of tenderer or their authorized representatives. The tenders received after 01.00 p.m. on 08<sup>th</sup> December 2017 will not be entertained and shall be rejected forthwith. Decision of the Corporation in this regard shall be final, conclusive and binding on the tenderers and the Corporation takes no responsibility for any delay whatsoever.

III. The Tender shall be submitted in two parts viz. Part-I Technical Bid (Envelope 'A') and Part- II Financial Bid (Envelope 'B') in two separate covers which are to be sealed and put in a Master Envelope labelled 'C' superscribed with the words **"Tender for "Annual Maintenance Contract for Pest Control Service Work"** with all Annexures No. I, II, III, IV, V, VI, VII and VIII as per specimen attached herewith. The two DDs for EMD and cost of tender document must be enclosed in Envelope A (Technical Bid) itself.

IV. The bid shall be valid for at least 90 days from the last date of submission of the Tender.

**Other Conditions**

- a) Those Technical Bids which are found in order and according to the requirements of the Corporation shall be shortlisted and the financial bids of those tenderers only will be opened. The L1 bidder will be arrived at on the basis of rates quoted for General Disinfections, Termite Treatment as per point 7 of Annexure VII (Financial Bid).

- b) The Corporation shall have the sole right to decide on the omission of the participating tenderers on the basis of technical bids, without entertaining any correspondence or queries or giving explanation to any of the participants or any other parties in respect of the tendering process and also to exclude them on the basis so decided by the Corporation to participate in the financial bid. All addendum/corrigendum/pre-bid queries will be uploaded in the website([www.gicofindia.com](http://www.gicofindia.com)) in the tenders section. No other mode is done. Hence, all interested tenderers/bidders are requested to closely follow our tenders section of the website.
- c) Conditional offer/tender shall not be considered and shall be liable for rejection.
- d) Any changes/modification in the tender, once it is submitted, will not be permitted.
- e) Any Billing linked to corporation assets/revenue will disqualify the bidder.
- f) It is reiterated that the Corporation reserves the right to accept or reject the bids without assigning any reason whatsoever and that the Corporation is not bound to accept any or all tenders. The Corporation also reserves the right to re-issue/recommence/cancel the entire tender process. Any decision of the Corporation in this regard shall be final, conclusive and binding on all the tenderers.
- g) The Tenderer should read and understand the terms and conditions of the tender before applying as submission of the Tender shall be deemed to signify the acceptance of all the terms and conditions of this tender and the annexures forming a part and parcel of it and the successful tenderer shall sign and execute a contract subsequently which shall be inclusive of the terms and condition as set forth in **Annexure V** of this Tender.
- h) The decision of the Corporation in matters and issues related to the tender shall be final, conclusive and binding on all the parties.
- i) The bidders have to submit an integrity pact, if required or necessitated, . for details regarding the same may be downloaded from the following link.  
[http://gicofindia.com/index.php?option=com\\_phocadownload&view=category&download=45:in](http://gicofindia.com/index.php?option=com_phocadownload&view=category&download=45:in)

We confirm that we have clearly understood & accept all the above terms & conditions.

- **Signature of the authorized person:** .....
- **Name of the signatory (.....)**
- **Date:** .....

- **Address of the Tenderer:**

-**Tenderer's Seal**

**Annexure IV**

**QUALIFICATION CRITERIA & DOCUMENTS REQUIRED**

1. Registration certificate of the firm under Bombay Shop & Establishment Act 1948, Govt. of Maharashtra state, Copy to be attached.
2. Copy of the Pan Card of the firm to be attached.
3. GST Registration Certificate.
4. BMC Licence copy to be attached.
5. Bidders must have completed following work in the last 3 years and certificate of same must be submitted:
  1. One similar work of minimum of Rs.21,00,000/- (Twenty-One Lakhs) per annum. OR
  2. Two similar works of minimum of Rs. 13,00,000/- (Thirteen Lakhs) per annum each. OR
  3. Three similar works of minimum of Rs.10,00,000/- (Ten Lakhs) per annum each. (Please attach supporting documents)
7. Financial Bid should be as per the **Annexure VII** given with this tender & no other format will be accepted.
8. List including detailed description and value of works done for any establishment for which bidder has executed similar work in the past three years. Please furnish "Work Completion Certificate" to confirm satisfactory completion of this work.

**Signature of Tenderer :**

**Seal :**

**Name :**

**Designation :**

**Date :**

Annexure V

**TERMS AND CONDITIONS OF THE TENDER AND THE RESULTANT  
CONTRACT**

1. The Corporation reserves the right to amend/ withdraw/relax/modify any of the terms and conditions contained in the tender document including the ones contained in Annexures or to issue any corrigendum to the tender process.
2. The Corporation reserves the right to seek clarification or verification of any information supplied by the tenderer.
3. The tenderer shall bear all costs associated with the preparation and submission of its tender and the Corporation shall in no case be held responsible or liable for these costs, regardless of the conduct or outcome of the tendering process including cancellation and/or abandonment of the tendering process.
4. The tenderer shall quote the rates in the format as indicated in the Financial Bid (**Annexure VII**) exclusive of all applicable taxes in figures as well as in words.

**The taxes applicable should be stated separately.** Any deviation in the quote other than as stated in the Financial Bid shall be rejected summarily. Applicable taxes will be deducted at source at the time of payment of bills unless the tenderer produces the certificate to the contrary from the Income Tax authorities. TDS certificate will be issued by the Corporation as per its procedure.

5. The Tenderer has to furnish an Earnest Money Deposit of ₹ 1,00,000/- (Rupees One Lakh only). The EMD amount has to be paid by DD drawn in favour of "General Insurance Corporation of India." payable at Mumbai and the same is to be enclosed along with tender. **Exemption from Submission of EMD / Tender Fee: For vendors registered under MSME Act, 2006 the exemption may be allowed on submitting supporting documents like Valid NSIC registration certificate / MSE registration certificate issued by competent Govt bodies. Also, the certificate NSIC / MSE shall cover the items tendered to get EMD/Tender fee exemptions. Else, the tender is treated as incomplete and will be Rejected Out rightly.** Tenders without EMD shall not be considered. No interest shall be

provided on the EMD. EMD of ₹ 1,00,000/- will be refunded to the unsuccessful tenderers after finalisation of the tender procedure. EMD of the successful tenderer shall be retained as security deposit during period of contract.

6. The work order of contract will be issued to the successful tenderer and the same shall be accepted by the tenderer in writing within 7 (seven) working days from the date of issue of the work order. Failure to accept the work order within this period shall result in forfeiture of the EMD without any notice to bidder.
7. The successful tenderer shall execute an agreement on stamp paper of ₹ 100/- at his cost, stipulating all the terms and conditions contained herein for the contract.
8. **The successful Tenderer will have to submit a Security Deposit of INR 1,00,000 (One Lac Only) by a Demand Draft drawn in favour of General Insurance Corporation of India, Payable at Mumbai. EMD & Security Deposit of the successful bidder will be converted into Performance Security Deposit i.e. INR 2,00,000 (Two Lacs Only) and will be released without any interest after the completion of the period of agreement after satisfactorily establishing that no loss/liability/damage/any other amount owed to the corporation or otherwise is outstanding for adjustment. Any damage charges will be deducted from these two deposits before refund. The decision of the corporation in this regard shall be final, conclusive and binding.**
9. The EMD and/or the Security Deposit paid in the form of DD shall not earn any interest.
10. The Corporation shall not pay any advance towards undertaking the pest control work by the contractor under any circumstances whatsoever.
11. No request for escalation in rates shall be entertained on account of any reasons whatsoever during the period of the contract.

11. Bill Credit facility should be at least of one month. The payment will be based on proper Invoice/Bill from the supplier. The payment will be made through RTGS only to the bank account of the tenderer on the basis of invoice produced by the supplier on monthly basis.
12. The Corporation shall not be responsible in any way, and shall have right of indemnification against the successful Tenderer (where any damages are suffered by the Corporation) for any breach by the successful Tenderer of the rules and regulations laid down by the Government, Statutory Authorities and other Government/Local bodies from time to time, governing the running of such establishments.
13. The successful tenderer shall be responsible for payment of wages/settlement of dues with workers engaged by it as per prevailing labour/ wage laws in force in Maharashtra and the Corporation shall not be a party to any dispute between the Successful tenderer and his workers.
14. In case of not providing/stopping Pest Control Services in stipulated time (as per the treatment cycle described in point 2(b) of Annexure I), the Corporation reserves the right to take any/combination of the following actions simultaneously as per its discretion:
  - i) To make necessary procurement of Pest Control Services from the market at the Tenderer's risk and cost of which shall be recoverable from its pending bills or security deposit;
  - ii) To withhold part or full amount of the bill independent of any procurement from the market;
  - iii) Demand compensation, if any, in case of any loss of health of the employees of the Corporation on account of Pest Control Services borne diseases;
  - iv) Immediate cancellation of the contract.



## 15. FORCE MAJEURE

If any time, during the continuance of the contract, the performance in whole or in part by either party or any obligation under this contract shall be prevented or delayed by reason of any war, or hostility, acts of the public enemy, civil commotion sabotage, fires, floods, explosions, epidemics, quarantine restrictions, strikes, lockouts or act of God (Herein after referred to as events) provided, notice of happenings, of any such eventuality is given by either party to the other within 21 days from the date of occurrence thereof, neither party shall by reason of such event be entitled to terminate this contract nor shall either party have any such claim for damages against the other in respect of such non-performance or delay in performance, and services under the contract shall be resumed as soon as practicable after such event may come to an end or cease to exist, and the decision of the Corporation as to whether the services have been so resumed or not shall be final and conclusive, provided further that if the performance, in whole or part of any obligation under the contract is prevented or delayed by reason of any such event for a period exceeding 60 days, either party may, at his option terminate the contract.

## 16. Negotiation and Arbitration in case of Dispute

i) In the event of any question, dispute or difference arising under the Contract to be executed subsequently or in connection there-with , whether before or after the determination, abandonment or breach of the Contract except as to matter the decision of which is specifically provided under this Contract, the same shall be first tried to be settled amicably by negotiation and in case of failure of negotiation the same shall thereafter be referred to sole arbitration of the General Manager (GM), Office Services Department (OSD) of the Corporation by either party within 15 days of the failure of such negotiation. In case his designation is changed or his office is abolished, then in such case to the sole arbitration of the Officer for the time being entrusted, whether in addition to the functions of the GM, OSD of the Corporation or by whatever designation such officers may be called (hereinafter referred to as the said Officer) and if the GM or the said Officer is unable or unwilling to act as such, then to the sole arbitration of some other person appointed by GM or the said Officer.

ii) There will be no objection to any such appointment that the Arbitrator has to deal with the matter to which the agreement relates or that in the course of his duties as an employee of the Corporation, he has expressed views on all or any of the matter under dispute.

iii) The award of the Arbitrator shall be final and binding on the parties. In the event of such arbitrator to whom the matter is originally referred, being transferred or vacating his office or being unable to act for any reasons, whosoever such GM or the said Officer shall appoint another to act as Arbitrator in accordance with terms of the agreement and the person so appointed shall be entitled to proceed from the stage at which it was left out by his predecessors.

iv) The Arbitrator may from time to time with the consent of parties prolong the time for making and publishing the award. Subject to aforesaid, Arbitration and Conciliation Act, 1996 and the Rules made there under, any modification thereof from the time being in force shall be deemed to apply to the arbitration proceeding under this clause.

v) The venue of the arbitration proceeding shall be the office of the GM, OSD of General Insurance Corporation of India, Mumbai or such other places as the Arbitrator may decide.

The Tenderer shall not be entitled to suspend the AMC of Pest Control Service, pending resolution of any disputes and shall continue to render them notwithstanding the existence of any dispute between the successful Tenderer and the Corporation or the subsistence of any arbitration or other proceedings.

17. The Contract shall be governed by and construed in accordance with the laws of India and the Competent Courts in Mumbai shall have the exclusive jurisdiction.

I/We have read the terms and conditions and are acceptable to me/us.

- **Signature of the authorized person:** .....

- **Name of the signatory** (.....)

**Date:** .....

- **Address of the Tenderer:**

**-Tenderer's Seal:**

**Annexure VI**

**TECHNICAL BID**

1	Name of Bidder	
2	Email ID, telephone, mobile & fax no. of authorised signatories	
3	Office Address (please attach proof of latest electricity or telephone bill)	
4	Pan Card No. (please attach copy)	
5	Copy of certificate or License issued by Central Insecticide Board or by Government of India or any Government authority / body.	
6	List of establishments where Tenderer provides pest Control Services.	
7	Whether Bidder has a network across Mumbai & Suburbs (give details).	

9	Copy of manufacturing / distribution license of pesticide used in household pest management (attach proof).	
10	Turnover in the last 3 years (please attach IT returns/Auditor's certificate/any other supporting documents for FY 14-15; FY 15-16; FY 16-17)	
11	<p>Whether the tenderer has undertaken in the last 3 years the following:</p> <p>1) One similar work of minimum of Rs.21,00,000/- (Twenty-One Lakhs) per annum. OR</p> <p>2) Two similar works of minimum of Rs. 13,00,000/- (Thirteen Lakhs) per annum each. OR</p> <p>3) Three similar works of minimum of Rs.10,00,000/- (Ten Lakhs) per annum each.</p> <p>(Please attach supporting documents for the relevant categories applied for)</p>	
12	Number of workforce employed by Bidder (Company) and whether the employer has taken necessary insurance cover for his labourers / employees. Please mention yes or no	
13	GST Registration No. (attach Certificate Copy)	

**Note: Documents mentioned above and in annexure IV are mandatory & should be numbered and submitted in the serial order in which they are appearing. Non-submission of any document without proper explanation will summarily reject the bidder.**

**EMD & Tender Cost**

1. EMD payment enclosed vide DD No..... in favour of GENERAL INSURANCE CORPORATION OF INDIA, MUMBAI, dated ..... drawn on Bank ..... for ₹.....
  
2. Cost of Tender enclosed vide DD No..... in favour of GENERAL INSURANCE CORPORATION OF INDIA, MUMBAI, dated ..... drawn on Bank..... for ₹.....

**Signature of the Tenderer**

\_\_\_\_\_

**Name**

\_\_\_\_\_

**Designation**

\_\_\_\_\_

**Seal**

\_\_\_\_\_

**Date**

\_\_\_\_\_

**Exemption from Submission of EMD / Tender Fee:** For vendors registered under MSME Act, 2006 the exemption may be allowed on submitting supporting documents like **Valid** NSIC registration certificate / MSE registration certificate issued by competent Govt bodies. Also, the certificate NSIC / MSE shall cover the items tendered to get EMD/Tender fee exemptions. Else, the tender is treated as incomplete and will be Rejected Out rightly.

## FINANCIAL BID

1	Name of the Tenderer	
2	Contact Address	
3	Telephone / Mobile /Fax No.	
4	E Mail ID.	
5	Rates for application (as per point 2(b) of Annexure I) (₹ per sq. ft.):	
	A. General Disinfections	
	B. Termite (white ant) treatment (to be done separately)	
**	<b>C. (A+B as above) Total (₹ per sq. ft.)</b>	<b>(In figures) ₹</b>
		<b>(In words) Rupees</b>
6	GST, if applicable (%)	
7	Total including all rates and taxes (₹ per sq. ft.) (5C+6)	

Bedbug treatment (as and when required) rate per sq. ft. (Please note that this rate will not be used to determine L1 bidder, it is only for future rate contract. The tenderer will not be allowed to change this rate at a later stage and must perform the above treatment if required by the Corporation)	(In figures) ₹  (In words) Rupees
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**Signature of the Tenderer:** \_\_\_\_\_

**Name :** \_\_\_\_\_

**Designation :** \_\_\_\_\_

**Seal :** \_\_\_\_\_

**Date :** \_\_\_\_\_

**\*\* L1 WILL BE BASED ON TOTAL OF POINT 5) C=A+B.**

**Annexure VIII**

(To be submitted on letterhead of the bidders along with Technical Bid)

To  
The Assistant General Manager, OSD,  
General Insurance Corporation,  
170 J. Tata Road, Churchgate,  
Mumbai - 400020

Dear Sir,

Subject: Tender for "Annual Maintenance Contract" for Pest Control Service Work at Employee/Officer Quarters, Office Premises and storage premises at Mumbai.

I/we hereby submit our offer for "Annual Maintenance Contract" for Pest Control Service Work in conformity with your requirements and the terms and conditions set in the Tender document.

1. I/We agree to abide by the terms & conditions of the Tender no 2017-18/15 and that the bids would remain valid for at least 90 days from the last date of submission of the Tender.
2. I/We certify that we have never been involved in any illegal activity or financial frauds.
3. I/We declare that our contract in the past was not terminated during the contract period due to unsatisfactory performance, nor I/We refused to continue the service to anyone after the contract was awarded to us in the past.
4. I/We certify that the facts mentioned in Annexure II- Technical Bid are true, complete and correct to the best of my/our knowledge and belief. It is also certified that this I/We are not black listed by any Government Department or Company nor any criminal case is registered/pending against us or our owner/partner anywhere in India. It is certified that I/We have read and understood the terms and conditions of the Tender No. 2017-18/15 and will abide by them till the completion of the contract period.
5. I/We note that you are not bound to accept any or all tenders you may receive.

(Signature of the authorized person of the Tenderer).....

(Name and address of the tenderer).....

(Seal of the Tenderer)

Date: