



भारतीय साधारण बीमा निगम
General Insurance Corporation. Of India

REQUEST FOR PROPOSAL

FOR

Renewal of RHEL License Subscriptions
from Empaneled Vendors only



भारतीय साधारण बीमा निगम

General Insurance Corporation of India

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Ref. No. : ITMG/ 98/2016-17

Date of issue: 21st October 2016 Submit before: 11th November 2016-03:00 PM

Web Site download copy (please tick in the box)

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TENDER DOCUMENT

REQUEST FOR PROPOSAL FOR RENEWAL OF RHEL LICENSE SUBSCRIPTIONS

SECTION - I

A. INTRODUCTION:

General Insurance Corporation of India (GIC) is a wholly owned Government of India undertaking and has been catering to the needs of Indian General Insurance Industry for the past four decades. GIC of India is currently the designated "Indian Reinsurer" (GIC Re).

B. BROAD REQUIREMENT:

GIC Re had procured 8 servers from M/s Hewlett Packard Pvt. Ltd. in 2010 which had come with a 3 year support for hardware as well as RHEL software running on those servers. The present RHEL license subscription is due for renewal from 16th October 2016 (for 8 user licenses).

C. INVITATION:

GIC Re invites bids from only the following authorized partners of Redhat for **renewal of RHEL Licenses** of 8 qty for a period 1 year from 17th October 2016 to 16th October 2017:

- Intcom Systems Pvt Ltd
- Questa Software Systems
- Softcell
- VDA Infosolutions Pvt Ltd
- LDS Infotech Pvt Ltd
- Eden Infosol Pvt Ltd

D. TENDER DOCUMENT:

The Tender Document (non-transferable) covering eligibility requirements and terms & conditions may be obtained by the above empaneled bidders by downloading from the GIC Re website i.e. www.gicofindia.com, from **21st October 2016 to 11th November 2016**.

E. IMPORTANT DATES

Event / Activity	Date / Time
Release of Request for Proposal (RFP)	21st October 2016
Last Date for Submission of Sealed Tender Bids	11th November 2016 before 3.00pm
Opening of Commercial Bids	11th November 2016 at 3.30pm

SECTION – II

INSTRUCTIONS / GUIDELINES TO TENDER BIDDER

1. BINDING TO ALL TERMS & CONDITIONS:

The Bidders are advised to submit the tender strictly based on the terms and conditions and specifications contained in the tender document including amendments, if any, issued by GIC Re prior to submission of tender. The formats prescribed in the tender documents should be scrupulously followed by the vendors. Tender bids that do not comply with the terms and conditions are liable for rejection.

2. SUBMISSION OF TENDER

The tender offer should be submitted in one sealed envelope super scribed as:

“RENEWAL OF RHEL LICENSE SUBSCRIPTION”

Containing Commercial bid form as per **Annexure I** which has to be initialed by authorized official with company seal.

3. PLACE OF SUBMISSION

The Tender Offer as indicated above should be addressed to Information Technology Management Group and should be deposited in the tender box kept at the following address:-

**General Insurance Corporation of India,
Information Technology Management Group,
1st Floor, Suraksha, 170, J. Tata Road,
Churchgate, Mumbai - 400020.
☎: +91-22-22867114 / 22867158
E-mail: itmg@gicofindia.com**

Tender Bids should be submitted on or before 03:00 P.M. on 11th November 2016. GIC will not be responsible for delay of submission of the tender document under any circumstances. GIC shall not be responsible for delayed delivery or non-delivery of tender bids that are sent by post. If the last date for submission of tender is declared a holiday by the authorities then the tender can be submitted on the next working day before 03:00 P.M.

Last Date for submission of Tender Bids	11 th November 2016-03:00 PM
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4. OPENING OF COMMERCIAL BID

The Sealed Envelope containing the Commercial bid would be opened at the above address in the presence of those bidders who have submitted the tender bids and wish to remain present. Such authorized representatives should bring a letter on company's letterhead authorizing him/her to attend the opening of the bids.

The authorized representative should bring a letter on company's letterhead authorizing him/her to attend the Commercial bid opening.

5. PROCEDURE FOR PROCESSING THE TENDER DOCUMENT

- a. The commercial bid submitted by the bidders would be evaluated by the Technical Committee of GIC Re.
- b. The bidder with lowest commercial cost will be identified as the successful bidder.

Any commercial bid incomplete in any respect or deviating from the specified format would not be considered.

If there is a discrepancy between the sum of line items and the total price in the commercial bid, the sum of line items shall prevail and GIC shall correct the total price.

If the bidder does not accept the correction of errors, his bid shall be rejected.

This procedure is subject to changes and the procedure adopted by GIC Re for opening the tender shall be final and binding on all the parties.

6. REJECTION OF TENDERS

The tender is liable to be rejected due to any of the following reasons:-

- a. If it is received after the expiry of the due date and time.
- b. If it is not received in sealed condition.
- c. If the bid is conditional.
- d. If it is not in conformity with the instructions mentioned herein.
- e. If it is not properly signed by the tender bidder as required.
- f. If it is incomplete including non-furnishing of the requisite documents.
- g. Any billing linked to GIC Re's Assets and/or Revenue will disqualify the bidder.

GIC reserves the right to reject the tender without assigning any reasons whatsoever and the decision of GIC would be final and binding and no communication would be entertained in this regard.

7. VALIDITY OF TENDERS

Bids should be valid for acceptance for a minimum period of at least 30(Thirty) days from the date of opening of tender. The validity may be extended by mutual consent. Offer with lesser validity period would be rejected.

8. PROOF OF ENTITLEMENT

The successful bidder should provide the Redhat Proof of Entitlement (PoE) certificate for software products within 3 – 4 weeks from the date of acceptance of Purchase Order (PO).

MAF (Authorization letter from Redhat) is also required during the submission of the commercial quote.

9. GENERAL TERMS

- a. The prices quoted in bid should be valid for 30 days.
- b. The contract shall be in force for a period of 1 year, however the contract can be extended further as mutually decided by GIC and selected bidder.
- c. If at any point of time, the services of vendor are found to be non-satisfactory the contract will be terminated, giving 02 (Two) months' notice in advance.

- d. The Vendor will not sub-contract or permit any personnel other than vendor's own employee/engineers to perform any service or other activities required by GIC.
- e. The Corporation reserves the right to accept/reject in part or full any quotation without assigning any reason.
- f. Any dispute arising out of or relating to this enquiry shall be deemed to have arisen in Mumbai City and is subject to adjudication of Mumbai Courts.
- g. The tender should reach ITMG department within the date and time mentioned. Further, no responsibility will be taken for postal delay or non-delivery, non-receipt of the quotation.
- h. Efficient and prompt after sales service from the vendor is expected.
- i. Any quotation not complying, partly or wholly, with these terms and conditions will be liable for rejection.

10. PRICE

- a. Price quoted shall be in Indian Rupees.
- b. The vendors should quote only the base price. All applicable taxes/Octroi will be paid as actuals. Octroi charges would be paid, wherever applicable and would be reimbursed on production of actual documents.
- c. There shall be no escalation in the prices once the prices are fixed and agreed to by the Company and the vendors. But, any benefit arising out of any subsequent reduction in the prices due to reduction in duty & taxes after the prices are fixed and before the agreement should be passed on to GIC Re.
- d. Validity of Redhat License subscription will be for 1 years.

11. PAYMENT TERMS

Annual Payment in advance for licenses on delivery and submission of POE.

12. DELIVERY SCHEDULE

Within 2-3 weeks from the date of acceptance of the Purchase Order (PO).



ANNEXURE-I

Commercial Bid

Customer: General Insurance Corporation of India

Sr. No.	Part No.	Description	Price for 8 RHEL License in ₹	Taxes in ₹	Total Price incl. taxes for 8 RHEL License in ₹
1	RH00151F3RN	Red Hat Enterprise Linux Server for SAP Applications (non-Production), Standard (Physical or Virtual Nodes) 1 year Subscription.			

PRICE

The price shall be basic exclusive of all sales tax/value added tax & service tax, other duties & taxes if any levied in future, including state levy which would be reimbursed time to time at actuals on clearance as per accounts/finance department approval.

Place: _____

Signature: _____

Date: _____

Name : _____

Designation: _____

Company Name & Stamp: _____